

DDA 77-3677

24 June 1977

MEMORANDUM FOR: Deputy Director of Central Intelligence  
THROUGH: Deputy Director for Science and Technology  
FROM: John F. Blake  
Deputy Director for Administration  
SUBJECT: EAG Meeting on "Single Delegation of Contracting  
Authority"

Hank:

1. Considerable staffing has taken place in this Directorate and DDS&T in connection with an EAG subject on the matter on Thursday, 30 June 1977.

2. Les Dirks and I discussed this matter yesterday and he joins me in making this recommendation to you. In light of the uncertainties that currently exist that pertain to the outcome of the PRM-11 issue, we feel the scheduled discussion could be better postponed for several months. The issue is both complex and controversial but the whole matter could either become academic or take on additional complexities when more is known on the PRM-11 outcome. We feel, therefore, that it could well be wasted motion and time to delve into this matter until we possess a little better insight into the future.

/s/ John F. Blake

John F. Blake

CONCURRENCE:

77-1588/2  
C-21.1

Deputy Director for Science and Technology

Date

SUBJECT: EAG Meeting on "Single Delegation of Contracting Authority"

APPROVED:

W. H. [Signature]

27 JUN 1977

Deputy Director of Central Intelligence

Date

DISAPPROVED:

Deputy Director of Central Intelligence

Date

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DDA 77-3517

17 JUN 1977

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Headquarters Notice and Regulation Concerning  
Guidance to Contracting Officers

REFERENCES: A. Note for DDA from DDCI, undated, Subject:  
Guidance to Contracting Officers

B. Memorandum for All Logistics Procurement and  
Contracting Personnel from Director of Logistics,  
dated 16 February 1977, Subject: Employee  
Conduct - Gratuities

Hank:

1. Regarding your note to me, "Guidance to Contracting Officers," I have asked Logistics to do that which you ask in your first paragraph, i.e., a Headquarters notice and regulation which will apply Agencywide to include all persons who have any dealings with contractors and are in a position to direct their activities.

2. As for the second paragraph of your note, this matter is currently on the EAG agenda for 30 June (Single Delegation of Contracting Authority).

/s/ Jack Blake

John F. Blake

cc: Comptroller

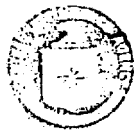
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11 JUN 1977

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77-1588

NOTE FOR: Deputy Director for Administration

SUBJECT: Guidance to Contracting Officers

Jack:

As a result of our review of the [ ] Case for the DCI, I learned that the attached notice to Logistics procurement and contracting personnel does not apply Agencywide. Please develop the guidance contained therein into a Headquarters Notice soonest and ultimately into our Headquarters Regulations.

I think we need to discuss in EAG how best to make sure procurement policy is uniform Agencywide.

[ ]  
E. H. Knoche

cc: Comptroller

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CENTRAL INTELLIGENCE AGENCY

OFFICE OF THE DEPUTY DIRECTOR

10 June 1977

NOTE FOR: DDCI

SUBJECT: Guidelines for Contracting Officers

STAT As a result of the [ ] exercise with the DCI and my discussion with Jim McDonald, I have learned that the guidelines of 16 February 1977 to "All Logistics Procurement and Contracting Personnel" are not applicable to procurement and contracting personnel outside the Office of Logistics. I think this is only part of a larger problem which is that the Office of Logistics and the DDA have a very narrow role in setting Agencywide procurement policy.

I recommend that you sign the attached note to Jack Blake asking that he develop the 16 February 1977 guidelines into a Headquarters Notice soonest and then ultimately into a regulation. The question of who should properly set Agency-wide procurement policy might be worthy of discussion at the EAG meeting on "a Single Delegation of Procurement Authority."

